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CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

22 November 1972

1. Present were:

[Redacted]

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2. No regular DD/P Staff Meeting.

3. No regular DD/S Staff Meeting

4. Other items of interest.

a. Coverage for 23 November. Not necessary to come in to read cable traffic this day. Be sure your CSDO functional assignment and on-call officer lists are current. (Para 5 and 7, [Redacted])

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b. New Parking Permits. Effective 2 January 1973, we will have a new issue of parking permits to replace the issue that was effective 1 January 1968. DDP is now reviewing a suggested allocation which permits a small increase in reserved spaces but requires a substantial reduction in lane spaces. 225 lane spaces will be converted to reserved spaces for car pools of three or more. Over 700 people said they were free to join car pools. LSD/OL hopes to have the car pool applications printed in about 2 weeks, and we'll distribute them to you. The new permits will be laminated - a real plus for all of us.

25X1

[Redacted]

d. DDS Spouse Day - 9 Dec 72. As we told you earlier, there will be 2 sessions - 0930 and 1130 and Support Careerists are invited. Visits to your offices must be in accordance with DDP's instructions. Each Chief of Support is requested to advise [Redacted] the Support Directorate Coordinator, the numbers from his staff desiring to attend. Jim needs also estimates of numbers planning to lunch in the North Cafeteria. Try for a 50-50 split in your numbers and let Jim hear from you not later than 6 December.

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e. Drug Abuse and Emergency Visitation Travel. Please note [] and [] DDP has designated DDP/OP to act for him in approving such EVT.

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f. Home Leave Expenses. We have given you a copy of an OGC memorandum (OGC 72-1715, dtd 21 Nov 72) which advises that IRS will not honor claims for a tax credit because of home leave expenses except for taxpayers living in states of the 9th Judicial Circuit.

g. First-Aid Training. Since 1 November 1972, the OMS Training Officer has been giving a course in first aid to evening and night shift personnel of the Office of Security and the Ops Center. This covered mouth-to-mouth resuscitation, cardiac massage, and use of the pneolator as well as basic first aid.

h. Allowances. All of you should have received a special notice, dated 9 November 1972, from Charlie Brown, Director of State's Allowances Staff reporting the addition of a Miscellaneous Expense Portion to both the Foreign Transfer Allowance and the Home Service Transfer Allowance.

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i. QSI. On 16 November 1972 Mr. Coffey presented [] a QSI for continued excellent performance []

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j. Computation of Per Diem. Watch for changes to [] A major change is to eliminate the requirement that you take a deduction in your per diem when you stay with an employee who is occupying government furnished quarters.

k. Training Announcements. [] asked us to tell you some of the training programs in which SSS personnel are involved:

[] - Civil Service Commission, Productivity Management Seminar, 4-8 December 72

[] Advanced Management Research, Inc., Basic Systems Analysis Course (Arlington, Va), 11-13 December 72.

[] Advanced Management Research, Inc., Data Base Design (Arlington, VA0, 11-13 December 72 and Foreign Affairs Executive Seminar, 18-26 January 73.

[] - National Microfilm Association Winter Meeting (Phoenix, Arizona), 17-19 January 73.

[] - Midcareer Course, 28 January-16 March 73.
[] Information Science and Intelligence, 5-30 March 73.

[] National Microfilm Association National Conference (Detroit, Michigan), 10-13 April 73.

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1. Recently Approved Support Officer Assignments.

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m. Consolidated Fund Campaign - 22 Nov 72.

Agency - 94.59 % of goal

O/DCI	131%
DDS&T	102%
DDI	98%
DDS	91%
DDP	86%

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n. Chuck's recovery at home seems to be proceeding satisfactorily and he hopes to be back at least on a part time basis about 18 December. In case you want to send him a card, his address is:

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